

## 2017-2018 DEPENDENT VERIFICATION WORKSHEET

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information GSU will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at GSU. We may need to ask for additional information in the future. If you have questions about verification, contact our office as soon as possible so that your financial aid will not be delayed.

### STUDENT INFORMATION

Please complete this verification form and provide copies of all requested paperwork within **15 days** of receipt to Governors State University.

Student Name: \_\_\_\_\_ GSU ID # \_\_\_\_\_ Last 4 digits of SS#: \_\_\_\_\_  
(Please Print) Last First

Permanent Home Address: \_\_\_\_\_  
City State Zip Code

Student's Date of Birth: \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

### FAMILY INFORMATION

Please list all members of your household. Remember to include:

- Yourself
- Your parent(s)/step-parent (do not include a parent not living in the household due to separation or divorce)
- Your parents' children, if they receive more than half of their support from your parents from July 1, 2016 through June 30, 2017 or they would be required to provide parental information when applying for federal financial assistance. Do not include children your parents are paying child support for or foster children.
- Other people, if they now live with your parents, they receive more than half of their support from your parents and will continue to do so from July 1, 2016 to June 30, 2017.

Support is defined as providing food, housing, medical/dental care or health insurance, money or other financial resources. If you need more space, attach a separate sheet. **Parents/step-parents should not be included in the number in college.**

FULL NAME <small>Begin with yourself</small>	AGE	RELATIONSHIP	NAME OF COLLEGE <small>For any family member who will be working toward a degree at least half-time during the 2017-2018 academic year. Do not list high schools or names of colleges that your parent(s) are attending.</small>
		<i>Self</i>	<i>Governors State University</i>

**STUDENT 2015 INCOME**

Please choose a scenario:

- I utilized the IRS Data Retrieval Tool / I requested a 2015 Transcript from the IRS.
  - I utilized the IRS Data Retrieval Tool on \_\_\_\_\_  
Date
  - I requested a 2015 Tax Return Transcript from the IRS on \_\_\_\_\_  
Date
  
- My marital status on the FAFSA is different than my marital status on December 31, 2015.
  - Submit a 2015 IRS Tax Return Transcript and copies of all your 2015 W-2s. (Please be sure to include the student's name and GSU student ID on the top right corner of each supporting piece of documentation.)
  - Submit a 2015 IRS Tax Return Transcript and copies of all 2015 W-2s for your spouse, if you were married after December 31, 2015 and your spouse is listed on the FAFSA. (Please be sure to include the student's name and GSU student ID on the top right corner of each supporting piece of documentation.)
  
- I and/or my spouse (if applicable), did not file and am not required to file a 2015 federal tax return or foreign tax return.
  - Please check **one** box below and the section below if you (and your spouse, if married) will not and are **not required** to file a 2015 U.S. Federal Tax Return with the IRS (or with a foreign country's government). **You must attach all W-2 forms and/or 1099-MISC that you received for 2015.**
    - I was not employed and had no income earned from work in 2015
    - I was employed during 2015.
      - List below the names of all employers and the amount earned from each employer
      - ***W-2 forms must be submitted.***

EMPLOYER NAME	STUDENT AMOUNT	W-2 SUBMITTED
	\$	
	\$	
	\$	
	\$	

**PARENT 2015 INCOME**

Please choose a scenario:

- My parent(s) utilized the IRS Data Retrieval Tool/ My parent(s) requested a 2015 transcript from the IRS
  - My parent utilized the IRS Data Retrieval Tool on \_\_\_\_\_  
Date
  - My parent requested a 2015 Tax Return Transcript from the IRS on \_\_\_\_\_  
Date
  
- My parents are married, but filed separate 2015 federal tax returns
  - Submit **two 2015 IRS Tax Return Transcript** (one for each parent listed on your FAFSA). Please be sure to include the student's name and GSU student ID on the top right corner of each supporting piece of documentation.
  
- My parents' marital status on the FAFSA is different than their marital status on December 31, 2015.
  - Submit a 2015 IRS Tax Return Transcript and copies of all 2015 W-2s for your parent listed on the FAFSA. (Please be sure to include the student's name and GSU student ID on the top right corner of each supporting piece of documentation.)
  - Submit a 2015 IRS Tax Return Transcript and copies of all 2015 W-2s for your step-parent if your parent has remarried and your step-parent is also listed on the FAFSA. (Please be sure to include the student's name and GSU student ID on the top right corner of each supporting piece of documentation.)
  
- My parents/step-parents are not required to file a 2015 federal tax return or foreign tax return.
  - Please check **one** box below and the section below if your parent(s)/step-parent will not and are **not required** to file a 2015 U.S. Federal Tax Return with the IRS (or with a foreign country's government). **You must attach all W-2 forms and/or 1099-MISC that your parent(s) received for 2015.**
    - My parent(s)/step-parent was not employed and had no income earned from work in 2015
    - My parent(s)/step-parent were employed during 2015.
      - List below the names of all employers and the amount earned from each employer
      - **W-2 forms must be submitted.**

EMPLOYER NAME	FATHER/STEP-FATHER AMOUNT	MOTHER/STEP-MOTHER AMOUNT	2015 W-2 SUBMITTED
	\$	\$	
	\$	\$	
	\$	\$	

**CERTIFICATION AND SIGNATURES**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student must sign and date this worksheet.

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Parent Signature (Required for dependent Students). Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**